

FLORIDA CONFERENCE OF SEVENTH-DAY ADVENTISTS

Policy Statement

SUBJECT

POLICY NUMBER
6000

BACKGROUND CHECK PROGRAM

EFFECTIVE DATE
01/01/2016
REVISION DATE
4/20/2020

In compliance with North American Division Working Policy, it is a Florida Conference mandate that anyone working with children (defined as anyone under the age of 18) and all church ministry volunteers, leaders, pastors, and officers voted or appointed by the local church board are required to complete an online training course on child abuse and a background check. Individuals must use the background check company that is endorsed by the North American Division, and administered by the Conference Risk Management department. The course must be completed and the individual cleared as eligible based on their background check before he or she is allowed to work with children. The background check must be renewed every three (3) years. This applies to any position within the church, or school regardless of whether the volunteer, leader, or officer will be in the proximity of children. Schools can use this program, as well, if the position does not require a fingerprint check of the individual.

Each entity including but not limited to churches, companies, mission groups, schools and child care program must have an administrator designated for their entity. The administrator must complete the training and background check before they can be set up in the system as the administrator for the background check program. The administrator can view the list of leaders and volunteers for their entity that have completed the training and verify if their background checks are cleared. They are also to help keep track of when volunteers need to update their background check which is valid for three years.

The cost for processing the background checks is included in the General Liability Package that is billed to the entities each year.

The program is available in both English and Spanish. The website to enroll is:
<https://www.nadadventist.org/asv>