



FLORIDA CONFERENCE *of* SEVENTH-DAY ADVENTISTS

Date: October 31, 2017

To: All Conference Employees

From: Human Resources

Re: 2018 Holiday Schedule

The Conference Office will be closed for the following holidays for **2018**:

Monday, January 1	New Year's Day	1 day
Monday, January 15	Martin Luther King Day	1 day
Monday, February 19	President's Day	1 day
Monday, May 28	Memorial Day	1 day
Wednesday, Thursday, July 4 & 5	Independence Day	2 days
Monday, September 3	Labor Day	1 day
Thursday, November 22	Thanksgiving	1 day
Monday, Tuesday, Wednesday, Thursday December 24-27	Christmas	4 days
Floating Holiday	One day per year to be taken on your birthday (or as a personal day if birthday falls on a weekend or holiday)	1 day
Total days for 2018		13 days

Please note: The holiday schedule you have received applies to the Conference office only. Other Florida Conference entities external to the Conference office, may have holiday schedules that differ. This calendar is primarily to inform you on which dates the Conference office will be closed for business.