



SEVENTH-DAY ADVENTIST
MEDICAL CADET CORPS
Administrative Training
Manual

Florida Conference of SDA Church

Edition 1 (2020)



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PREFACE TO THE FIRST EDITION

Message from the Florida Conference Commander

This Administrative Training Manual is not intended to be a single source solution to provide subordinate commanders within The Florida Conference Brigade of the Medical Cadet Corps with everything they need to train and lead their units successfully. Rather, it is to be an opportunity to direct the members of the Florida Conference Medical Cadet Corps to the resources that they may need, while providing the leadership guidance specific within the Florida Conference Medical Cadet Corps, in how to employ these resources in a manner consistent with loving character of our Lord Jesus Christ.

We in the Florida Conference are familiar with the consequences of disaster, living on a peninsula often buffeted with the effects of tropical storms and hurricanes. To be able to safely respond to the needs of our community and fellow Floridians in times of disaster is the primary purpose for which the Florida Conference Medical Cadet Corps Brigade is organized.

Ellen G. White, in *An Appeal for the Medical Missionary College*, (pp. 14, 15) stated “Do medical Missionary work. Thus you will gain access to the hearts of the people. The way will be prepared for more dedicated proclamation of the truth. You will find that relieving their physical suffering gives the opportunity to minister to their spiritual needs.

Let us pray that this program will grow into a shining light upon a hill that will attract many to an eternal saving relationship with our Lord, Jesus.

Pastor Pedro Perez, Brigadier General
Commander, Medical Cadet Corps Brigade
Florida Conference of the Seventh-Day
Adventist Church



PHILOSOPHY

The World Service Organization/National Service Organization (WSO / NSO) administers the Medical Cadet Corps (MCC).. Membership is open to all Seventh-day Adventist Church members who are at least 18 years of age and older. Members are trained and equipped to serve God and the community, and to provide aid during natural disasters or accidents.

Originally organized to prepare young men to serve in the military as medical providers, the focus in the Florida Conference is to equip an Army of young people, rightly trained, to serve their communities and be equipped to share the Gospel of Jesus Christ.

Objectives

- A. Since the MCC's recognize our worlds growing needs, which are a result of disasters, tornados, fires, war, illnesses, accident, hunger and other reasons; we believe it to be our duty and privilege to give our support in the local churches, neighborhoods, cities and even an unknown person who is in need.
- B. We are part of an organized church, which believes that those that are suffering are our neighbors. When we recognize a need, it becomes our duty to help, because our calling is based on the parable of the "Good Samaritan".
- C. We believe that through our actions it is possible to better show the love of God to those that we serve. To serve the needs of others is our main goal, by doing this, our Lord, Jesus Christ, will be known through the entire world

Objective Implementation

LTC Cyril B. Courville, (Medical Corps, Reserve) wrote in the introduction of the Medical Cadet Corps Training Manual, (Courville & Gilbert, 1943) “The training program itself was not original with the Medical Cadet Corps. It was adopted, lock, stock, and barrel from the Medical Department of the United States Army”. Seventy Seven years later, as the Florida Conference prepares to revitalize the Medical Cadet Corps for the twenty first Century, it is not the United States Army that our Cadets are preparing to serve with, but the myriad of Local, State, and Federal partners who make up any large scale emergency and/or disaster response. Fortunately, as was the case 77 years ago, there are already established training programs, to allow the Medical Cadet Corps to become integrated into the greater community of emergency responders, in much the same manner that allowed the Los Angeles Cadets trained in 1936 to integrate into the military response of our country after the attack on Pearl harbor in 1941.

As a consequence of the Federal response to the Events of September 11th, 2001 and the escalating war on terror, President George H. W. Bush, on February 28, 2003, 41st president of the United States issued Homeland Security Presidential Directive-5 (HSPD-5). Simply stated, HSPD-5 stated “To prevent, prepare for, respond to, and recover from terrorist attacks, major disasters, and other emergencies, the United States Government shall establish a single, comprehensive approach to domestic incident management...to enhance the ability of the United States to manage domestic incidents by establishing a single, comprehensive National Incident Management System (NIMS).” As an aspiring member of the responder community, it is incumbent upon the Medical Cadet Corps to be familiar with, proficient in and organized under the precepts of NIMS to allow our Cadets to

function effectively within this environment.

The National Incident Management System, and its integrated Incident Command System, in no way mandates the organizational structure of the Medical Cadet Corps. The Military DNA of the Cadet Corps and historical heritage of our organization is not without value. What NIMS does however, is to demonstrate the manner in which our cadets may be deployed within a larger multi-jurisdictional response and provide us with the tools to be effective partners with all of the other engaged stakeholders.

The Community Emergency Response Team (CERT) program started in Los Angeles, California before making its journey across the United States and abroad. Officials from LA traveled to Japan in February of 1985 to study its disaster response plans. The team discovered that Japan had extensive training programs that were neighborhood-based, focusing on fire suppression, light search and rescue operations, first aid, or evacuation. The LA group traveled to Mexico City following a magnitude 8.1 earthquake that killed more than 10,000 people. Although there had been no pre-disaster training, groups of volunteers conducted light search and rescue operations. The volunteers were credited with saving over 800 people, but over 100 volunteers died in the effort.

Having determined that pre-disaster training was a valuable resource for the city, officials began training leaders of neighborhood watches to perform basic fire suppression, light search and rescue, and first aid; while ensuring the safety of the volunteer responders. This first team of 30 people completed training in early 1986 and proved that the concept was viable through various drills, demonstrations, and exercises.

In 1993, The Federal Emergency Management Agency (FEMA) decided to make the concept and program available to communities nationwide. The Emergency Management Institute (EMI), in cooperation with the LAFD, expanded the CERT materials to make them applicable to all hazards.

The Command Structure of the Florida Conference Medical Cadet Brigade has determined that as the Brigade grows, it shall utilize be NIMS compliant in its activities and utilize the training content available from the Federal Emergency Management Agency (FEMA) to train our units as qualified CERT teams.

Membership Requirements

A person who initially joins in the Medical Cadets as a recruit does not carry any rank. Below are detailed steps to begin in this ministry as a Medical Cadet, but more details can be found on the document *How to Become a FL Conf. MCC Member* as found on the FL Conf. MCC website on the “Join MCC” tile:

1. Pray About Joining
2. Be at least 18 years old
3. “Contact Us” at the FL Conf. MCC Web Page to acquire the FL Conf. MCC Membership Application Package
4. Complete the Adventist Screening Verification (ASV)
5. Obtain a FEMA Student ID (FEMA SID)
6. Submit the FL Conf. MCC Membership Application Package
7. Attend local MCC Unit meetings (~2 meetings per month)
8. Begin Independent Individual Study trainings

Training

Training is intended to build unit cohesiveness and provide the basic content needed to equip the team to perform as a ministerial outreach to their community in times of disaster. Detailed training circulars are under development and will be available through the Florida Conference MCC Brigade Command; therefore this paragraph is intended to only provide a general overview of the content to be provided.

Operating the Florida Conference MCC under a threefold principle of education; that being Mind, Body and Spirit, the content delivered to cadets, under the program can be thus divided.

- **Mind:** Educational content will be delivered to enhance the intellectual understanding the Cadet will develop of disaster response (NIMS, CERT, Psychological First Aid, ETC.)
- **Body:** Physical Fitness, Kinesthetic drills, and marching will be utilized to develop body memory of set tasks and ensure the Cadet is fit to perform them.
- **Spirit:** The Florida Conference Medical Cadet Corps Brigade seek to ensure that each Cadet is equipped to be able to express what they believe as a Seventh-day Adventist, why they believe it, and lead others to a saving relationship with our Lord and Savior, Jesus Christ.

Drill & Ceremonies

As an entity, the Medical Cadets ministry has ceremonies which may contain great meaning and value. The use of Drill and Ceremonies to develop unit cohesion and allow a leader to move their team effectively with a minimum of effort or discussion is of

inestimable value, especially when operating under austere and stressful conditions. However, it must be remembered that Drill and Ceremonies are a tool to develop the Unit, rather than the Unit ever becoming a tool to perform the Ceremony.

We serve a Loving Savior who seeks honor through service, rather than extravagant performances.

Some ceremonies included in the Florida Conference MCC Program may include:

- Presentation of Awards
- Change of Command
- Retirement of MCC officers
- Parades, Inspection, and passing in review
- Special Recognitions

The Florida Conference Medical Cadet Corps Brigade follows the Army Drill and Ceremonies Manual (currently TC 3-21.5, historically FM22-5). A special Training Circular outlining how the Manual shall be utilized within the Brigade will be developed and distributed through the command.

Rank and Promotion Program

Rank and Promotion within the Florida Conference Medical Cadet Corps Brigade is utilized to recognize engagement of the members as well as leadership potential and commitment to the values of the program.

One of the key elements of the Incident Command System (ICS) under NIMS is that the Chain of command, refers to the orderly line of authority within the ranks of the incident management organization; while, unity of command means that every individual has one, and only one designated supervisor to report to; it is a clear Chain of Command.

Rank within the Florida Conference Medical Cadet Corps Brigade is assigned by position the Brigade Headquarters. Although Medical Cadet members may have received rank designations from other agencies, within the Florida Conference, the Chain of Command, and inherent delegation of authority, demands that only Officers (Commissioned, Warrant, and Non-commissioned) designated by the command structure of the Florida Conference MCC Brigade shall have Command/leadership authority within the Brigade.

Detailed instructions on position and rank assignments as well as promotions will be included in the training circular on rank and promotions.

Code of Conduct

The Code of Conduct is a public declaration of the manner in which all members of the Florida Conference Medical Cadet Corps Brigade will conduct themselves at all times (not only when engaged in Medical Cadet Corps activities) If a person cannot commit to these shared values, they may not become a member of the Florida Conference Cadet Corps Brigade. They are welcome to fellowship and train with the local MCC unit, but they are not eligible to deploy or hold any position of rank or authority.

Code of Conduct

1. Recognizing that I must possess and maintain a healthy body in sound mind, I will refrain from using all those substances that harm my health such as controlled substances, hallucinogens, cigarettes, and all kinds of drugs.
2. I am committed to be trained in a high-quality program that includes the harmonious development physical, mental and spiritual capacities; therefore I will obey the rules, commands and orders of the officers in my chain of command, providing they are not in conflict with any greater moral standard believed by the doctrines of the Seventh-day Adventist Church.
3. I understand that the resources provided to me, and those of our group are a gift of God, and we are only custodians. I will make cheerful contributions, as I am able and called, and seek to care for those things entrusted to me while awaiting the Savior's return.
4. Because I wear a Uniform, I am a visible representation of the character of the Medical Cadet Corps, and the Master, Jesus Christ. Therefore, I will not go to places or do things that are inappropriate while wearing my uniform and will strive to present myself in a well-groomed appearance, and seek to ensure my uniform is in compliance with the directions and guidance of my command.
5. I understand that as part of the body of Christ, each of us has a contribution to make. Therefore, I will work to be engaged in all of my MCC unit activities, and provide a just reason for my absences.
6. I will not use profane, vulgar, or obscene language at any time.
7. I will assist responsibly and respectfully, to the best of my ability and understanding, in the ministerial and outreach activities by my Medical Cadet Corp staff.

Discipline

Discipline is necessary whenever working in the Lord's work. We are called to die to self and allow the Lord to work within us. When behavior needs correction, discipline should be of a redemptive, rather than a punitive nature. Cadet should never be publicly humiliated or embarrassed. Groups should never be punished for the acts of individuals. Most importantly, the character of Christ needs to be magnified, often through dedicated prayer, in all acts of discipline.

SYSTEM OF MERITS (AWARDS & DECORATIONS)

The system of merits is determined by the General Conference of Seventh-day Adventists, and Higher Headquarters. Procedures for the awarding of merits are provided in the Training circular dedicated to that function.

Uniforms

The Authorization of Uniforms is determined by the General Conference of Seventh-day Adventists, and Higher Headquarters. Procedures for the proper wearing of the Uniform are provided in the Florida Conference MCC Field Deployment & Uniform Manual (2020) dedicated to that function.

Physical Fitness

The Florida Conference Medical Cadet Corps Brigade follows the Army Physical Readiness Training Manual (FM7-22, dated

October 2012). As stated earlier, physical fitness training is used to develop unit cohesiveness and capability, it should never be used to embarrass a cadet for their lack of ability, but always used to encourage individuals to strive for a healthier lifestyle.

NIMS Compliance and Community Emergency Response Team Training

NIMS compliance requires all responders share a common operating picture and are able to communicate to each other effectively. FEMA had developed online training classes that provide the foundation of that training. To begin, each cadet must register with FEMA to be assigned a Student Identification Number (SID). This FEMA SID will be used by the Florida Conference Medical Cadet Corps Brigade to identify the cadets credentials file as well.

Register for a FEMA ID here: <https://cdp.dhs.gov/femasid/register>

The initial three classes that each cadet must take are:

IS-100.C: Introduction to the Incident Command System, ICS 100
<https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

IS-200 C: Basic Incident Command System for Initial Response
<https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c>

IS-700.B: An Introduction to the National Incident Management System
<https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>

As a background and prerequisite for CERT training, FEMA offers the following online Course:

IS 317: Introduction to Community Emergency Response Teams:
<https://training.fema.gov/is/courseoverview.aspx?code=IS-317>

It takes between six and eight hours to complete the course. Those who successfully finish it will receive a certificate of completion. It has six modules with topics that include:

- Introduction to CERT
- Fire Safety
- Hazardous Material and Terrorist Incidents
- Disaster Medical Operations
- Light Search & Rescue

The Community Emergency Response Team (CERT) program educates volunteers about disaster preparedness for the hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. CERT offers a consistent, nationwide approach to volunteer training and organization that professional responders can rely on during disaster situations, which allows them to focus on more complex tasks. Through CERT, the capabilities to prepare for, respond to and recover from disasters is built and enhanced.

The CERT Basic Course is delivered in the community by a team of first responders, and other qualified volunteers. The organization and timing of training and meeting varies from program to program. It is often broken up into two to four hour blocks over a series of evenings or weekends.

- Disaster Preparedness: Addresses hazards specific to the community. Materials cover actions that participants and their families take before, during and after a disaster as well as an overview of CERT and local laws governing volunteers.
- Fire Suppression: Covers fire chemistry, hazardous materials, fire hazards and fire suppression strategies. However, the thrust of this session is the safe use of fire extinguishers, controlling utilities and extinguishing a small

fire.

- Medical Operations Part I: Participants practice diagnosing and treating airway obstruction, bleeding and shock by using simple triage and rapid treatment techniques.
- Medical Operations Part II: Covers evaluating patients by doing a head to toe assessment, establishing a medical treatment area and performing basic first aid.
- Light Search and Rescue Operations: Participants learn about search and rescue planning, size-up, search techniques, rescue techniques and rescuer safety.
- Psychology and Team Organization: Covers signs and symptoms that might be experienced by the disaster victim and workers, and addresses CERT organization and management.
- Course Review and Disaster Simulation: Participants review and practice the skills that they have learned during the previous six sessions in a disaster activity.