



Florida Conference of Seventh-day Adventists
Florida Conference Brigade, Medical Cadet Corps
351 S State Rd 434, Altamonte Springs, FL 32714



Subject: APPLICATION PROCESS TO BECOME A PROVISIONAL MEDICAL CADET CORPS (PMCC)

This document outlines the official Application Process for Florida Conference Churches desiring to sponsor a Medical Cadet Corps (MCC) Unit(s) within the Florida Conference Medical Cadet Corps (FL Conf. MCC) Brigade.

1. **PROSPECTIVE MEMBERS / PASTORAL APPROVAL** - Discuss and pray about the possibility with prospective members in the church community and local church pastoral staff to determine if there is interest and sustained support to sponsor a Provisional Medical Cadet Corps Unit (PMCC).
A PMCC Unit within the FL Conf. MCC Brigade must qualify a Community Emergency Response Team (CERT), with a minimum of 5 qualified responders, in order to be taken off of Provisional Status.
2. **CHURCH BOARD APPROVAL** - Obtain a Church Board vote to sponsor a PMCC Unit. A copy of this action from the Local Church Board minutes will need to be submitted to the Brigade as part of the application process.
3. **BOARD APPOINTED LIASON** - Select a Church Board approved person to act as the Liaison and point of contact between the PMCC Unit and the Local Church Board. This person may or may not be a Medical Cadet or be in the MCC Unit's Chain of Command, but can be appointed as a Church Board member. A copy of this action from the Local Church Board minutes will need to be submitted to the Brigade as part of the application process.
4. **OFFICIAL REQUEST TO FL CONF. MCC BRIGADE** – A request to become a PMCC Unit Church Sponsor must be submitted on the "Contact Us" tile of the FL Conf. MCC Web page (<https://floridaconference.com/mcc-contact-us/>). The Liaison will then receive further information.
5. **ACTIVATION ORDERS** – Upon completing the above steps, a PMCC will receive published activation orders from the FL Conf. MCC Brigade recognizing the church as a sponsor of a newly activated PMCC Unit.
6. **MEMBER APPLICATION** - Prospective members may apply to join the MCC at <https://floridaconference.com/join-mcc/>.
7. **POSITION ASSIGNMENT** - Await individual appointment letters and orders from the FL Conf. MCC Brigade, assigning personnel to their positions within the unit, and determining the Chain of Command.
8. **DEVELOP A TRAINING CALENDAR** - Receive guidance from the Brigade Training Officer on developing a training calendar for the unit.
9. **SUBMIT TRAINING CALENDAR** - Submit local PMCC Unit training calendar to Local Church Board for approval. Once approved by the Local Church Board, submit a copy of the calendar to the FL Conf. MCC Brigade.
10. **BEGIN TRAINING** – Once all these steps have been completed, a PMCC may officially begin training according to the approved training schedule.